

# BUS STOP MONITOR

Support us in getting students safely to and from our summer program locations in Austin, Manor and Del Valley.

## ABOUT

Bus Stop Monitors are responsible for ensuring Breakthrough students safely wait for and board buses destined for one of our four (4) Breakthrough summer sites and field trip locations across the greater Austin area. The position is a temporary role working Monday through Friday over five (5) weeks (June 20-July 28, 2023) for Austin bus stops, and over four (4) weeks (July 5-28, 2023) for Del Valle and Manor bus stops. Bus Stop Monitors will be trained on their specific duties and the protocol to follow day-to-day and in case of emergencies.

## RESPONSIBILITIES

- Arrive to bus stop locations 10 minutes prior to scheduled pick up time in the morning and drop off times in the afternoon
- Stay at the bus stop location until students are safely loaded on the bus in the morning, and until all students are picked up in the afternoon
- Communicate with a Breakthrough staff member when all students are on their way in the morning and picked up in the afternoon via phone call or text
- Ensure students are safe and behaving appropriately at the bus stop
- As needed, communicate with families during drop off and pick up to relay information to Breakthrough staff

## QUALIFICATIONS

- Clearly communicate verbally with students, caregivers, bus drivers, and Breakthrough employees
- Understand verbal and written instructions in order to follow protocol and roll call students
- Comfortable redirecting behavior in a respectful manner
- Reliable cellular service to communicate with Breakthrough staff
- Reliable transportation to bus stops
- Punctual and dependable to ensure bus schedules and program run smoothly
- Ability to stand in adverse weather conditions, including extreme heat, cold, rain, thunderstorms, etc.
- Quickly perceive and appropriately respond to urgent and emergent situations
- Strong commitment to the mission and values of the organization

## HOURS & COMPENSATION

- AUSTIN BUS STOPS (locations to be determined) \$720 STIPEND
  - June 20th - July 18th, M-F, 7:00 AM - 7:30 AM and 4:00PM - 5:00 PM
- MANOR & DEL VALLE BUS STOPS (locations to be determined) \$450 STIPEND
  - July 5th - July 28th, M-F, 7:00 AM - 7:30 AM and 4:00PM - 5:00 PM

Breakthrough Central Texas is committed to a policy of equal treatment and opportunity in every aspect of its relations with its applicants, staff members, and families, without regard to race, color, ethnicity, religion, gender identity and gender expression, sexual orientation, national origin, disability, age, marital status, military status, pregnancy, or parenthood. People of diverse backgrounds are strongly encouraged to apply.

## INTERESTED?

For more information or to discuss how to apply, contact:

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