



2020 HIGH SCHOOL SUMMER TEACHING INTERN POSITION

Breakthrough Central Texas creates first-generation college graduates. The program admits students in middle school and makes a long-term commitment to helping them graduate from high school and college by providing academic summer programs, individualized academic support and enrichment and college-prep activities for students and families.

Breakthrough seeks enthusiastic, creative, and successful college students to teach and mentor high school participants in two distinct college bound programs, one serving rising 10th grade students and the other working with rising 12th grade students. 10th grade students will participate in a 2-week summer program called the 10th Grade Leadership Institute. 12th grade students participate in a College Application Institute that meets during 2 separate weeks, one in June, and the other in July. **The position begins on Monday, June 1st and ends Friday, July 31st.**

The Leadership Institute will focus on school success and college and career exploration through the development of leadership and communication skills for our rising 10th graders in Manor and Austin, TX. Each day will include learning activities devised to increase student communication skills, build students' self-awareness of strengths and areas for growth, improve students' sense of personal responsibility and to increase students' overall college knowledge.

The College Application Institute will give rising 12th grade students a head start on the college application process through a series of workshops on financial aid, college essays, resumes, and professional communication. By the end of the program, students will complete at least one college application and essay.

For each program, summer teaching interns will be responsible for teaching small groups of students as well as helping facilitate large-group activities, with the guidance and support of Breakthrough staff and other educators

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Teach a class of 8-12 students for 10th & 12th grade students
- Serve as college essay writing coaches for 12th grade students
- Lead and participate in large- and small-group team-building activities
- Learn from your directors and colleagues
- Communicate with parents and families about your students
- Lead annual conferences with students and families
- Serve as a leader and mentor to all students
- Arrive early, stay late, work hard, and make a difference

Time frame: June 1 – July 31, 2020

- Initial Teacher Training: June 1-5
- College Bound Institutes (10th & 12th grade): June 8th – July 24th
 - 10th Grade Leadership Institute – Austin Site: June 8-19
 - 10th Grade Family Conferences (Austin): Saturday, June 13
 - 12th Grade College Application Institute Week 1: June 22- June 26
 - Professional Development (No students): Week of July 4th
 - 12th Grade College Application Institute – Week 2: July 6-July 10
 - 10th Grade Leadership Institute – Manor Site: July 13- July 24

- 10th Grade Family Conferences (Manor): 3 evenings during program (Dates TBD)
- Wrap-up Week- July 27- July 31
- Ongoing training and preparation occurs throughout the summer, between programs.

Qualifications & Compensation: Successful, motivated college students who are interested in educational equity and skilled in leading students. All majors are encouraged to apply. Experience in leadership and leadership development preferred. Spanish speaking preferred.

Qualifications

Applicants must meet the following qualifications:

- Be 17 years or older (by start of program—June 1, 2020)
- Be enrolled and in good standing at a high school or four-year college or university
- Be a U.S. citizen, U.S. national, lawful permanent resident, or DACAmented
- Have a commitment to community service and the ability to provide service for the complete program

Knowledge, Skills, and Abilities

- Effective communication skills
- Excellent organizational and time management skills
- Ability to follow through with assigned tasks and responsibilities
- Flexibility and openness to changing roles
- Ability to work on a team and be an active team member
- Responds well to constructive criticism and input on how to improve performance
- Effective tutoring and mentoring skills
- Willingness to learn and to attend all AmeriCorps trainings
- Commitment to working with youth and to community service
- Ability to manage several concurrent issues and solve problems effectively
- Ability to complete paperwork and meet deadlines
- Bilingual (Spanish) a plus

Hours, Benefits, and Compensation

As quarter-time AmeriCorps members, summer teachers are required to accumulate 450 hours within the service period of **June 1, 2020 to July 31, 2020** (approximately 50 hours/week) with occasional Saturday or evening events. Members are responsible for tracking and receiving approval of their hours and receive the following:

- Living Stipend (\$2,300) + \$200 1st time returner, + \$400 2nd time returner
- Education Award- upon completion of 450 service hours, all members are eligible to receive an Education Award from the Corporation for National and Community Service (\$1,612)
- Non-monetary benefits (on-going support, professional development)
- Additional stipends to Pell-eligible students available for early applicants

Subsidized co-op housing options available

For questions please contact:
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To apply: Please complete the google form at: <https://forms.gle/hxMzr6YrEqTmB57x8>

Breakthrough Central Texas does not discriminate on the basis of race, creed, color, national origin, ability, sex, secular preference, sexual orientation, marital status, age, political affiliation or religion, in accordance with the non-discrimination requirements of applicable statutes.